

Carpentry Technician: Project Management

Type: Full time

Sparte: Jirka

Location: Vienna

ABOUT YOURSELF

Profile & tasks

WHAT DO YOU BRING

- Completed carpentry training (master craftsman's examination)
- Relevant professional experience in the carpentry industry and experience with refurbishments
- A high level of design expertise and very good knowledge of AutoCAD (2D) and MS Office
- Experience in employee management

YOUR AREAS OF RESPONSIBILITY

- Together with the project managers, you are responsible for all processes relating to projects and always maintain an overview of the entire workflow
- You will be responsible for the efficient processing of various organisational, administrative and billing agendas
- You will be involved in scheduling and staff deployment planning
- You discuss current project topics with the project management team and handle the necessary tasks

ABOUT US

Offer & benefits

WHAT WE OFFER

- An interesting field of activity
- A fast-growing, stable company with an excellent working atmosphere
- A secure full-time position (40 hours per week) where you can utilise your skills
- Remuneration in accordance with the collective agreement for employees in trade and industry MII with completed technical college in the 1st and 2nd year of employment gross € 44,190.44 per year (as of 01/25) incl. special payments Classification depends on training and experience with willingness to overpay

YOUR BENEFITS

- We support you with a subsidised lunch
- We offer you flexible working time models
- We provide you with specialised training